



Open Harvest Cooperative Grocery
 1618 South Street
 Lincoln, NE 68502

The mission of Open Harvest Cooperative Grocery is to provide good health through good nutrition. We supply high quality natural foods with a superior level of service at a reasonable price to the community of Lincoln, Nebraska. Open Harvest is a member-owned retail Cooperative dedicated to equitable employment practices, support of local producers, consumer education, and sustainable agricultural practices.

Today's date: _____

Personal Information:

Name	Address	City, State & Zip Code
Phone Numbers	Date Available for work	Position Desired

If hired, can you show evidence of your right to work in the US? Yes No

Have you ever been convicted of a felony? Yes No If so, give date, place, and nature of offense. (If yes, this will not automatically disqualify you from being considered for employment)

Are you 18 years of age or older? Yes No

How did you hear about a job opening at Open Harvest? _____

Sign at the store Word of Mouth Current Open Harvest Employee _____

Referral _____ Other _____

Employment Information:

Would you like to be considered for other positions? If yes, which positions?

Have you previously worked at Open Harvest Cooperative Grocery: Yes No

If yes, when? _____

Check all skills and experience:

Customer service	Cashier/Money Handling
Food Service	Stocking
Nutrition	Merchandising
Cooperatives	Computers
Community Outreach	Other

We would like to know more about your skills and experience. Please expand on your personal skills that you believe would apply to Open Harvest:

If there are any hours you cannot work, what are they? _____

Maximum number of hours per week you can work: _____

Minimum number of hours per week you want to work: _____

What are your pay requirements? _____

Do you expect to be absent any time in the next six months? _____

Education and Training:

School Name	Location	Graduated?
Training/Certification	Location & date	Certification
U.S. Military or Naval Services	Branch	Rank

Prior Work History:

Please list in order, beginning with most recent or present employer.

If you do not want us to contact a previous or present employer, please say so.

Employer:	Address:
Employed from: To:	Contact Person:
Responsibilities:	Phone Number:
Pay Rate:	Reason for Leaving:

Employer:	Address:
Employed from: To:	Contact Person:
Responsibilities:	Phone Number:
Pay Rate:	Reason for Leaving:

Employer:	Address:
Employed from: To:	Contact Person:
Responsibilities:	Phone Number:
Pay Rate:	Reason for Leaving:

Personal References:

Below, please give the names of three people, not related to you, who you have known for at least one year.

Name	Phone Numbers	How associated	Years

Profile Information:

1. How would working at Open Harvest Co-op fit into your goals/plans for the future?

2. Why do want to work at Open Harvest Co-op?

Release Authorization

I authorize my present and former employers (unless otherwise indicated on this application) to release to the Co-op any information concerning my employment, including my job performance. I release all these parties from liability for any damage which might result from furnishing this information.

The information provided on this application and/or resume is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date.

In compliance with Nebraska law, we are an “at-will” employer and operate under the provision that employees have the right to resign their position at any time, with or without notice and with or without cause. We, the employer, have similar rights to terminate the employment relationship at any time, with or without notice and with or without cause.

Signature

Date