

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, June 2, 2021
Remote meeting via Zoom**

Present:	Board Directors: Wally Graeber (Board Chair), Carla McCullough (Vice Chair), Shah Uddin (Secretary), Lori Ashmore, Anna Hernoud, Keith Dubas, Corey Rumann, and Juanita Rice; Staff Members: Amy Tabor (General Manager), Ben Butterworth (Center Store Manager), Sam Capps (Board Admin Assistant) Guests/Member-Owners: No member owners attended meeting
6:00 pm	Welcome, Introductions, and One-Minute Opening Question “What community organizations do you think we should be coordinating with for our new space?”: The Chair called the meeting to order and welcomed Directors, Staff, and Member-Owners to the Board Meeting. Directors shared their answers and ideas for outreach and discussed organizations that could be contacted and brought into the effort. Ben Butterworth was introduced as the new Center Store Manager.
6:23 pm	June Agenda and May Minutes: The Secretary requested approval of the May minutes and June agenda. Consensus Items: The Board approved the April meeting minutes and May agenda.
6:26 pm	Appoint Director to Write Monthly Board Reflection: Board member Wally Graeber volunteered to write the monthly Board reflection.
6:28 pm	Board Ops Committee: Board given an overview of the Board Ops meeting and discussed
6:31 pm	GM Review/Compensation Committee: The Board was given a recap on what was discussed in the last board meeting. Contract has been reviewed by the board and is ready to be signed by GM and Chair.
6:32 pm	Capital Campaign Committee: Committee Chair informed board the committee will be meeting every Tuesday in person and virtually. Committee recommends preferred shares as main financing stream. Board discussed necessary changes in articles of incorporation that will be needed to incorporate relocation funding.
6:54 pm	Election Committee: The Board discussed timeline for advertising board elections in the fall and application due date and possible outreach strategies for promoting open board positions.

<p>7:10 pm</p>	<p>CONSENSUS ITEMS - General Manager Reports: Reports were available to the board prior to the meeting.</p> <p>The GM provided additional information on financials including, exceeding budgeted sales, achieving positive equity growth, increased daily customer count, and changes to curbside service. GM requested board interest in upcoming CCMA Conference with plans to register soon.</p> <p>GM updated board on store activities for Pride month, staff hiring, upcoming owner drive, and status of new inclusive trade designation of products.</p> <p>Monitoring L1- Financial Condition & Activities; Key Indicators Spreadsheet; Promotions, Policy Compliance, & Store goals reports: GM provided overview of reports. The Board discussed suggested revisions to policy.</p> <p>The Board discussed membership grants and promotion of current book for upcoming book club and the next member drive.</p> <p>The Chair requested that the Board acknowledge receipt of the Monthly GM Report.</p> <p>Consensus Items: The Board holds no concerns and accepted receipt of GM report.</p>
<p>8:00 pm</p>	<p>Strategic Conversations - Preferred Shares Articles/By-Laws Recommendation Approval: Detailed information included in monthly board packet that was available for review prior to the meeting.</p> <p>The Board discussed the successful capital campaigns at other co-ops and how they promoted their fundraising and other project details to their community.</p>
<p>8:37 pm</p>	<p>Adjourn</p>