

Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, June 6, 2018
Mercy City Church, 1430 South Street, Lincoln, Nebraska

Present: **Board Directors:** Megan Jackson (Board Chair), Matt Pirog (Vice Chair), Rosina Paolini (Board Secretary), Ross Brockley, Aaron Druery, Tanika Cooper, Mary Hansen, Brandé Payne. **Staff Members:** Amy Tabor (General Manager), Emily Brede, Kat Cantrell, Carrie Fegley, Brian Furby, Lori Allison, Elizabeth Norris, Joe Norseen, Paula Shafer (Board Administrative Assistant). **Member-Owners:** None.

Absent: John Christensen (Uninformed absence)

6:03 PM **Welcome, Introductions, Announcements:** The Chair called the meeting to order and welcomed Directors and staff. She thanked the store management team who were in attendance.

6:03 PM **Approval of May Meeting Minutes and June Agenda:** The Chair requested “Approving the GM Review Letter” to be added to the agenda, and approval of the May meeting minutes, May Executive Session minutes, and the June agenda with the one item added.

Consensus Items: The Board approved May meeting minutes, May Executive Session minutes, and the June meeting agenda with one item added.

6:06 PM **Approval of GM Review Letter:** The Chair discussed the GM Review letter which was available electronically to the Board prior to the meeting. She requested approval of the GM Review letter.

Consensus Items: The Board approved the GM Review letter.

6:07 PM **Reserved Member-Owner Comments:** None requested.

6:07 PM **General Manager (GM) Reports:** The GM discussed the Monthly Report which was available electronically to the Board prior to the meeting.

The GM discussed the Monitoring Report for L2 (Planning and Financial Budget) which was available electronically to the Board prior to the meeting. One minor change to the Board Budget was noted. The GM asserted compliance.

The GM discussed the Compliance Progress Report (L1 and L5) which was available electronically to the Board prior to the meeting.

The Chair requested that the Board acknowledge receipt of the GM Monthly Report and the Compliance Progress Report for L1 and L5. The Chair requested approval of compliance of the L2 Monitoring Report.

Consensus Item: The Board accepted the GM Monthly Report and the Compliance

Progress Report, and approved the L2 Monitoring Report as compliant.

6:17 PM Business Plan for FY 2018/2019: The GM and her management team presented the Business Plan for FY 2018/2019 which was available to the Board electronically prior to the meeting. The Board further discussed the plan with the GM and staff, and no changes were requested or made.

The Chair requested that the Board acknowledge receipt of the Business Plan for FY 2018/2019.

Consensus Item: The Board accepted the FY 2018/2019 Business Plan.

7:18 PM Strategic Conversation: Laying the Groundwork for a Capital Campaign: The Board and the GM discussed topics in the Capital Campaign Workbook which was available to the Board electronically prior to the meeting. A Capital Campaign Committee was formed.

7:58 PM Approve 2018/2019 Board Calendar & Board Budget: The Chair requested approval of the 2018/2019 Board Calendar and Board Budget which were available electronically prior to the meeting.

Consensus Item: The Board approved the 2018/2019 Board Calendar and Board Budget.

8:04 PM Finance Committee: A committee report was available to the Board electronically prior to the meeting. No further discussion was needed.

8:04 PM Board Operations: The committee Chair discussed the committee report that was available to the Board electronically prior to the meeting. The July Board meeting will be on the 11th due to the holiday.

8:06 PM Member Engagement Committee: The committee shared updates to the progress on Board Elections. The Prospective Board Candidate Packet is complete, and copies will be available in the store on June 7. The Board also supported changing the due date for candidate applications to July 8th.

8:18 PM Guest Member-Owner Comments: The KZUM program “How’s It Growing” is sponsoring a farm tour on July 21.

8:18 PM Review Action Items and Member Reflections: The Board discussed new Action Items, and Directors each shared a topic or highlight from the meeting to share with Member Owners.

8:24 PM Adjourned