

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday, April 2nd, 2024
Microsoft Teams Online Meeting**

Present:	<p>Board Directors: Carla Dittman (Chair), Anna Hernoud (Vice Chair), Keith Dubas, Sara Brubacher, Kay Walter, Lynne Ireland, Carina Olivetti Staff Members: Amy Tabor (GM) Absent: Jarvis Green Guests/Member-Owners: none</p>
6:00 pm	<p>Welcome, reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the Land Acknowledgement.</p>
6:10 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. March Minutes 2. April Agenda <p>The Chair asked for approval of the March Minutes and April agenda. The Board unanimously approved with no concerns.</p>
6:15 pm	<p>General Manager Reports.</p> <ol style="list-style-type: none"> 1. GM Update 2. Board Financial Dashboard 3. Relocation Update and Budget 4. Ownership Report <p>The GM presented store updates pertaining to store events and promos, as well as shared key highlights from the relocation budget and project expenses, new member owner numbers, and sales for February & March.</p> <ol style="list-style-type: none"> 1. L6 - Staff Treatment - CONSENSUS <p>The GM provided highlights within the L6 report and asserted compliance except for L6.4 and shared a plan for compliance.</p> <p>The Board Chair asked for approval of the L6 report and the plan for compliance for L6.4. The Board unanimously approved with no concerns.</p>

7:00 pm	<p>GM-Board Relations (M-Policies)</p> <p>The Board Chair shared the survey results and mentioned a few key highlights.</p>
7:15 pm	<p>Investment Redemption Policy</p> <p>The Board discussed the direction of the policy and adjusted the wording. The Board will approve the policy in next month's meeting.</p>
7:30 pm	<p>Annual Review/Audit</p> <p>The Board chair asked for approval to conduct a review instead of an audit in 2024 and to do an inventory count for a full audit in 2025. The Board unanimously approved with no concerns.</p>
7:40 pm	<p>Form Election Committee</p> <p>Keith and Carina volunteered to be on the Election Committee.</p>
7:45 pm	<p>Committee Reports.</p> <p>Board Ops Committee (Sara): The Committee met and discussed the audit/review, as well as the Board attendance review and the member redemption request.</p> <p>Capital Campaign Committee (Kay): The Committee met and discussed the committee's responsibilities. The Board chair asked for the approval of the committee charter. The Board unanimously approved with no concerns.</p> <p>GM Review/Contract Committee Charter (Anna): The Committee met and discussed conducting an annual GM review, and a biannual GM contract review. The GM will provide a compensation plan by April 19th.</p> <p>The Board asked for approval of the charter. The Board unanimously approved with no concerns.</p>
8:00 pm	<p>Board Chair adjourned meeting.</p>
