

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, August 4, 2021
Remote meeting via Zoom**

Present:	Board Directors: Wally Graeber (Board Chair), Carla McCullough (Vice Chair), Shah Uddin (Secretary), Lori Ashmore, Anna Hernoud, Keith Dubas, Corey Rumann, and Staff Members: Amy Tabor (General Manager), Sam Capps (Board Admin Assistant) Guests/Member-Owners: Chris Morton
6:00 pm	One-Minute Opening Question: “I’m investing in the co-op because...”
6:12 pm	Welcome, reading of our land acknowledgement, and review action items: The Chair called the meeting to order and welcomed Directors, Staff, and Member Owners to the Board Meeting. Read land acknowledgement and reviewed action items from the previous meeting.
6:17 pm	Guest-Member Owner Comments: Chris Morton introduced himself and discussed his possible interest in running for the board.
6:20 pm	Appoint Director to Write Monthly Board Reflection: Board member Carla McCullough volunteered to write the monthly Board reflection.
6:25 pm	<p>CONSENSUS ITEMS - General Manager Reports: Reports were available to the board prior to the meeting.</p> <p>Monthly GM Reports: GM provided an overview of June financials including achieving flat sales growth, maintaining and building up cash, jump in customer count, results of spring/summer member-owner drive, monthly donations, and progress on the store relocation project. .</p> <p>Monitoring L1 Financial Conditions & Activities : The GM discussed profitability of 4Q quarter, strong margins, and addition of new management team members. Explained increase in personnel cost as a result of change in staff and training. The GM reported compliance on all parts of L1 policy except L1.1, L1.2, and L1.5 and provided a plan to reach compliance.</p> <p>Key Indicators & Store goals reports: GM provided a quick overview of recent staff meeting and development of staff survey to receive feedback.</p>

	<p>The Chair requested that the Board acknowledge receipt of the Monthly GM Report and the L1 Monitoring Report.</p> <p>Consensus Items: The Board holds no concerns and accepted receipt of GM reports.</p>
7:00 pm	Break
7:05pm	Committee Reports
7:08 pm	Board Ops Committee: Board given an overview of the committee meeting and announced the next meeting date and time.
7:17 pm	DEI Committee: Board given overview of committee meeting including discussion of holding quarterly events and ways to spotlight businesses, community members and promote and the DEI committee meetings events and committee in the community.
7:25 pm	Owner Investment Campaign Committee: Committee Chair discussed getting member approval for articles of incorporation and special owner meeting to be held on August 24 th at the Jane Snyder Trail Center..
7:40 pm	Election Committee: The Board discussed the status of board application packets, locations for board application advertisements and efforts to reach out to neighborhood committees in the area.
7:52 pm	L2 & L (Global) Revision: Board discussed schedule of making revisions to policies and how to be more efficient in updating policies.
8:04 pm	Ends Statement Revisions: Board discussed schedule of review vs. GM report on Ends Statement.
8:12 pm	Strategic Conversations – NCG Participation Report: Board discussed NCG 2020 Participation Report, a comparative summary of co-op financials and program participation, with further discussion on broadening product selection that supports local producers.
8:25 pm	Review Action Items and One Minute Meeting Reflections: Board members will enter their reflections into form to reference for board reflection.
8:30 pm	Adjourn