

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday, August 1st, 2023
Microsoft Teams Online Meeting**

Present:	<p>Board Directors: Carla McCullough (Chair), Anna Hernoud (Vice Chair), Kay Walter, Jarvis Green, Shah Uddin, Keith Dubas</p> <p>Staff Members: Amy Tabor (GM)</p> <p>Absent: Sara Brubacher, Amanda McKay</p> <p>Guests/Member-Owners: None</p>
6:07 pm	<p>Welcome, reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the new Land Acknowledgement.</p>
6:08 pm	<p>Guest-Owner Reserved Comments: None.</p>
6:10 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. July Minutes 2. August Agenda 3. Resignation of Amanda McKay <p>The Chair asked for approval of the July Minutes and August agenda as well as the resignation of Amanda McKay. The Board unanimously approved them with no concerns.</p>
6:15 pm	<p>General Manager Reports. GM presented the:</p> <ol style="list-style-type: none"> 1. Board Financial Dashboard 2. Monthly Ownership Report 3. Compliance, Promotions & Store Goals 4. Relocation Update <p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. L1- Financial Condition - CONSENSUS <p>The GM shared highlights that included the review of July finances, Owner Appreciation, and the relocation updates. The GM also provided updates-NGC will not raise the JFL, the first payment was made to Hampton, as well as provided a summary of the final sources and uses that was presented to the NGC risk committee.</p>

	<p>The GM also reviewed the L1 financial condition report.</p> <p>The Chair asked for approval of the L1 report. The board discussed and unanimously approved with no concerns.</p>
7:00 pm	<p>Bylaws Review</p> <p>The board discussed removing the bylaws requirement to have an audit every 5-7 years and moving it to a policy instead. The GM will present the decision to the attorney.</p>
7:15	<p>Board Readiness for Move</p> <p>The board revisited the FAQ from the 2023 Board Retreat Recap, and discussed the questions and answers.</p>

<p>7:30 pm</p>	<p>Committee Reports.</p> <p>Annual Meeting Committee (Kay): The Committee asked for recommended changes to the charter for the annual meeting, no recommendations were made.</p> <p>Board Ops Committee (Anna): The Committee met, along with Lesslie, and discussed the bylaws and the review of the Q&A. The Chair also requested consensus for appointing Shah as board secretary, there were no concerns.</p> <p>Finance Committee (Jarvis): The Committee met and discussed the annual meeting budget, the stipend budget, and the continuing education and travel budget.</p> <p>The committee also decided to plan a joint meeting in August with the Finance Committee and Capital Campaign Committee.</p> <p>Capital Campaign Committee(Carla): The Committee discussed the fundraising shortfall and reaching out to organizations that were not contacted the first time. They also discussed the upcoming Union Bank presentation in August.</p> <p>Board Election Committee (Keith):</p>
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	<p>The Committee reported that we now have four current openings for the board election. The Board also discussed tabling at the store to encourage shoppers to apply for the board.</p>
<p>8:00 pm</p>	<p>Board Chair adjourned meeting.</p>