

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday Aug 5 , 2025
6:30-8:00 pm, Teams Meeting**

Present	Board Directors: Anna Hernoud (Chair) Lynne Ireland (Vice Chair), Carla Dittman (Secretary), Kay Walter, Jarvis Green, Rollin Metzger, Monica Snowden, Keith Dubas Staff Members: Amy Tabor (GM) Guests/Member-Owners: Landon Bartel, Gavin DuPont Absent: None
6:30 pm	Check-in Question: The Board started the check in question to start off the meeting. Each Board Director was asked to go around saying their favorite memory from July. Each Board Director and guest responded.
6:35 pm	Welcome reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and guests. A Board Director read the land acknowledgement to start the meeting.
6:40pm	Guest Owner Reserved Comment Time: Each guest introduced themselves and why they joined the meeting tonight.

6:45 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none">1. <u>July Minutes</u>2. <u>July Executive Session Minutes</u>3. <u>August Agenda</u> <p>The Chair asked for approval of the July Minutes, July Executive Session Minutes and the August Agenda. The Chair asked for any questions or concerns. The Board approved all consensus items with no concerns.</p>
6:50 pm	<p>Board Unity and Communication Process</p> <p>The Board Chair clarified the proper procedure for communicating about store operations. They explained that since the board works as one, all comments, questions, or concerns regarding store operations should be directed to the board chair first rather than speaking directly with the general manager about the issue.</p>
7:00 pm	<p>General Manager Reports</p> <p><u>GM Update:</u></p> <p>GM provided a store update that included 50th anniversary party planning, recent store tours, in store art show, and community outreach.</p> <p><u>Board Financial Dashboard:</u></p> <p>GM provided an update on June finances that included sales, margin, labor and liquidity.</p> <p><u>Ownership and Abandoned Equity Report:</u></p> <p>GM reported on July ownership and abandoned equity report.</p>

<p>7:17 pm</p>	<p>General Manager Report Consensus Item:</p> <p><u>L1-4Q Financial Condition & activities</u></p> <p>GM provided a quarterly financial report and states to be asserting full compliance with the L1-4Q.</p> <p>The Board Chair asked for any questions or concerns on the GM's L1-4Q report. The Board unanimously approved with no concerns.</p>
<p>6:50 pm</p>	<p>Annual Meeting Committee Formation and Charter- CONSENSUS ITEM</p> <p>A board director provided an update on the Annual Meeting Committee Formation and went over the charter summarizing the responsibilities of the group.</p> <p>The Board Chair asked for any questions or concerns on the Annual Meeting Charter. The Board unanimously approved with no concerns.</p>
<p>7:45pm</p>	<p>Committee Reports.</p> <p>Friends and Fundraising Committee Report: The committee reported continued progress for the 50th anniversary and annual meeting in November.</p> <p>Board Ops Committee: The committee shared highlights from their standing meeting, board unity concept, and continued the discussion from things learned at the CCMA conference.</p> <p>IDEA Committee: Committee shared progress from the planning for the "Know Your Rights" event.</p> <p>Board Election Committee: Committee shared updates on contacts they made with prospective board members, and continued progress for upcoming outreach opportunities.</p>
<p>8:00 pm</p>	<p>Adjourn</p>

