

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday, December 5th, 2023
Microsoft Teams Online Meeting**

Present:	<p>Board Directors: Carla Dittman (Chair), Anna Hernoud (Vice Chair), Jarvis Green, Shah Uddin, Keith Dubas, Sara Brubacher, Kay Walter, Lynne Ireland, Carina Olivetti Staff Members: Amy Tabor (GM) Absent: Guests/Member-Owners:</p>
6:00 pm	<p>Welcome, reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the new Land Acknowledgement.</p>
6:05 pm	<p>Guest-Owner Reserved Comments: None.</p>
6:10 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. November Minutes 2. December Agenda <p>The Chair asked for approval of the November Minutes and December agenda. The Board unanimously approved the November agenda with no concerns.</p>
6:15 pm	<p>General Manager Reports.</p> <p>GM presented the:</p> <ol style="list-style-type: none"> 1. Board Financial Dashboard 2. Monthly Ownership Report 3. Compliance, Promotions & Store Goals 4. Relocation Update 5. Relocation Budget <p>The GM shared highlights of the October finances, member owner numbers, events happening at the store, the implemented wage scale, and relocation updates.</p> <p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. Monitor Ends Policy-CONSENSUS <p>The GM gave a summary of the Ends Policy that included many accomplishments of the co-op this year.</p>

	<p>The Chair asked for approval of the Ends Report. The Board discussed and unanimously approved.</p>
7:00 pm	<p>Board Officer Elections</p> <p>The Chair announced the nominations for Board officers for next year. Sara Brubacher was nominated for Secretary and accepted. Anna Hernoud was nominated for Vice Chair and accepted. Carla Dittman was nominated for Chair and accepted.</p> <p>The Chair asked for approval of the nominations. The Board discussed and unanimously approved all three nominations.</p>
7:05	<p>Policy addition to L4 regarding preferred share dividend- CONSENSUS</p> <p>The changes to the L4.6 were approved.</p> <p>The Chair asked for approval of the L4.6 draft. The Board discussed and unanimously approved.</p>
7:10	<p>Board Retreat</p> <p>The Vice Chair proposed dates for the Board retreat. The Board discussed and decided on May 4th.</p>
7:30 pm	<p>Committee Reports.</p> <p>Annual Meeting Committee (Kay): A summary of the 2023 Annual Meeting was reported.</p> <p>Board Ops Committee (Anna): The Committee met and discussed the agenda, the board budget, and Board meeting attendance.</p> <p>Finance Committee: The Committee did not meet this month.</p> <p>Capital Campaign Committee (Carla): The Committee discussed the concentrated campaign that raised over \$50,000. The committee also discussed not disbanding, but continuing the committee to try and raise more funds.</p>

	<p>Board Election Committee (Keith): The Committee reported the results of the 2023 Board Election and documented them as a report.</p> <p>The Chair asked for approval to disband the Election Committee. The Board discussed and unanimously approved.</p>
8:00 pm	Board Chair adjourned meeting.