

## Open Harvest Cooperative - Board of Directors Calendar July 2021 - June 2022

*Monthly board meetings are typically the 1st Wednesday from 6:00 - 8:30pm, unless noted otherwise. Monthly agendas are posted at the store and on the Open Harvest website.*

<b>Meeting Dates</b>	<b>Policy &amp; Review</b>	<b>Board &amp; General Manager</b>	<b>Ownership &amp; Financial</b>	<b>Strategic Conversations (SC)/ Training</b>
<b>July 7, 2021</b>	Monitor L2, L (Global)	Board Election Planning: Recruitment	FY 2021/2022 Business Plan & Annual Budget	Market Study and Relocation
	Revise L7, L8	Review Bylaws Establish Annual Meeting Committee	Review Board Budget Finance Committee (FC): 4Q Financials	Review Annual Board Priorities
<b>August 4, 2021</b>	Monitor L1 (4Q);	Coop Blog: Board Update, due 9/1	Annual Meeting Planning	Strategic Conversation (SC): DEI Lead
	Revise L2, L (Global)	Revise Bylaws		Financial Ed: Key Indicators Matrix
<b>September 8, 2021</b>	Monitor L4, L5	Board Self-evaluation (G policies) Planning	Annual Audit/Review (Prelim.)	Strategic Conversation (SC): Capital Campaign Committee
	Revise L1	Review CBLD Contract Renewal	Bylaw Changes to Member-Owners	
		Prepare Annual Report		
		Approve Slate of Candidates		
<b>October 6, 2021</b>	Monitor G1-G8	Board Self-Evaluation (G policies)	Review Board Budget	Review Annual Board Priorities
	Annual L1 Financial Report	Set Agenda for Annual Meeting	Board Elections	Strategic Conversation (SC): Capital Campaign Committee
	Revise L4, L5	Plan for New BOD Orientation	Annual Audit/Review (Final)	
		Approve CBLD Contract Renewal	FC: 1Q Financials	
			Determine Patronage Rebate	
			Member-Owner Annual Meeting	
<b>November 3, 2021</b>	Monitor L1 (1Q)	Board Retreat Planning (review survey)	FinMOO Planning	Strategic Conversation (SC): Capital Campaign Committee
	Revise G1-G8	Coop Blog: Board Update, due 12/1	Announcement of Board Election Results	
		New BOD Orientation	Board Officer Elections	
<b>December 1, 2021</b>	Monitor E (Global Ends)	Installation of New Directors	Board Retreat Planning	Financial Ed: Equity & the Balance Sheet
	Revise L1	Board Officer Elections	FinMoo Planning	
		Update Board Contact Information		
		Conflict of Interest Forms		
<b>January 5, 2022</b>	Monitor L9	Board Retreat Planning	FinMoO	Policy Governance Training

	Revise E (Global Ends)	Review Committee Charters	Review Board Budget	Review Annual Board Priorities
			FC: 2Q Financials	
<b>February 2, 2022</b>	Monitor L1 (2Q)	Board Retreat Planning		
	Revise L9	Coop Blog: Board Update, due 3/1		Annual Trends Review: NCG Trends Report
		CCMA Attendance & Scholarship (DATES TBD)		Strategic Conversation (SC): Capital Campaign Committee
<b>March 2, 2022</b>	Monitor L3	Board Retreat	External Audit/Review Planning	Financial Ed: Margin Minus Labor
	Revise L1	Planning for GM Review or RFP/Contract		
		Board-GM Relations (M policies) Review Planning		
<b>April 6, 2022</b>	Monitor M1- M4; L6	Board-GM Relations Review (M policies)	Review Board Budget	Board Retreat Report: Annual Priorities
	Revise L3	Form Board Election Committee	FC: 3Q Financials	
		GM Evaluation Planning or RFP Submitted		
<b>May 4, 2022</b>	Monitor L1 (3Q)	Board Election Planning	Approve Board Budget	Strategic Conversation (SC): DEI Lead
	Revise M1-M4, L6	Approve GM Contract or GM Evaluation***	FC: Draft Business Plan & Budget	
		Establish Board Calendar		
		Coop Blog: Board Update, due 6/1		
<b>June 1, 2022</b>	Monitor L7, L8	Approve Board Calendar	FY 2020/2021 Business Plan & Annual Budget	
	Revise L1	Board Election Planning: Recruitment		

\* GM Evaluation and RFP/Contract process alternate 2-year cycles. Evaluation conducted in 2018; GM Contract renews in FY 2021.