

**Open Harvest Cooperative**  
**Board of Directors Meeting Minutes**  
**Wednesday, July 10th, 2019**  
**The Foundry, 211 N 14th St, Lincoln, Nebraska**

- Present:**     **Board Directors:** Megan Jackson (Board Chair), Matt Pirog (Vice Chair), Rosina Paolini (Secretary), Jen Burianek, Skylar Mosby, Ross Brockley, Aaron Druery, Corey Rumann; **Staff Members:** Amy Tabor (General Manager) Amy Gerdes (Board Administrative Assistant), Elizabeth Norris (Food Service Manager), Lori Allison (Front End Manager), Carlos Williams (Deli Clerk), Kat Cantrell (IT Manager), Joe Norseen (Grocery Manager); **Member-Owners:** Margaret Milligan
- Absent:**       None
- 6:02 pm**     **Welcome, Introductions and 1-Minute Opener:** The Chair called the meeting to order and welcomed everyone to the Board Meeting. Directors, staff, and member-owners shared reflections about the GM’s impact and accomplishments over the past year.
- 6:16 pm**     **Appoint Director to write monthly Board reflection:** A Director volunteered to write the monthly Board Reflection.
- 6:18 pm**     **July Agenda, June Minutes, and Cancellation of Inactive Memberships:** The Chair recommended removing the cancellation of equity from the July Agenda to be further discussed with the finance and board operations committees, and postponing the CCMA Presentation to August. No changes were requested to the June Minutes.
- Consensus Items:** The Board approved the July Agenda with the two items removed and the June Minutes.
- 6:20 pm**     **Business Plan for FY 2019/2020:** The business plan for the 2019/2020 fiscal year was available to the Board prior to the meeting. The GM presented the Business Plan with highlights on the collective experience of the management team and strategic priorities including owner engagement, retail excellence, culture of service development, expansion of products and services, and marketing and merchandising strategies. The GM overviewed the 3-year performance projections and discussed the investments being made to improve the Co-op. The GM requested the Board approve a \$30,000 line of credit as detailed in the business plan and budget. The Board discussed and asked questions about the business plan, budget, and line of credit.

**Consensus Items:** Holding no concerns, the Board accepted receipt of the 2019-2020 Business Plan and approved the \$30,000 line of credit.

**7:18 pm**      **General Manager Reports:** The GM Monthly Report and Monitoring Report for L2: Planning and Financial Budgeting and L Global Executive Constraint were available to the Board prior to the meeting and presented with no changes. The GM asserted compliance on all parts of both Monitoring Reports.

**Consensus Items:** Holding no concerns, the Board accepted receipt of the GM report and approved as compliant the L2 and L Monitoring Reports.

**7:41 pm**      **Policy Revision/Review: Directors to review L2 and L Global; Bylaws Review:** No changes were recommended to L7 and L8. Directors volunteered to review L2 and L Global for August. The Chair opened discussion about the Bylaws review, and the Board agreed revisions were not needed this year because of all the changes made in 2018.

**7:48 pm**      **Board Election Committee Report:** The committee report was available to the Board prior to the meeting and presented with notes on the Board Election web page. The Chair discussed their next committee meeting and Directors gave updates on their recruitment progress since the June meeting.

**7:55 pm**      **Board Operations Committee Report:** The committee gave a verbal report on activities they are working on.

**7:56 pm**      **Finance Committee Report:** The committee report was available to the Board prior to the meeting and presented with no changes. The committee agreed to meet in August to review 4th Quarter financials and discuss the process for abandoned equity.

**7:58 pm**      **Establish Annual Meeting Committee:** Directors volunteered to serve on and form the Annual Meeting Committee, and briefly discussed logistics for the Annual meeting.

**8:04 pm**      **Review Action Items and Meeting Reflections:** The Board reviewed action items and shared reflections on the meeting.

**8:00 pm**      **Guest Member-Owner Comments:** Member-Owners shared comments about their experience attending the board meeting.

**8:14 pm**      **Adjourn to Executive Session for Strategic Planning:** The Board adjourned to executive session for strategic planning, making a note that no decisions or votes would be made in executive session.

**8:30 pm**      **Adjourn**