

**Open Harvest Cooperative  
Board of Directors Meeting Minutes  
Wednesday, July 7, 2021  
Remote meeting via Zoom**

<b>Present:</b>	<b>Board Directors:</b> Wally Graeber (Board Chair), Carla McCullough (Vice Chair), Shah Uddin (Secretary), Lori Ashmore, Anna Hernoud, Keith Dubas, Corey Rumann, and Juanita Rice; <b>Staff Members:</b> Amy Tabor (General Manager), Ben Butterworth (Center Store Manager), Sam Capps (Board Admin Assistant), Marc Lorenz (Produce Manager), Elizabeth Norris (Food Service Manager), Lori Allison (Front End Manager), Kat Cantrell (IT Manager) <b>Guests/Member-Owners:</b> No member owners attended meeting
<b>6:10 pm</b>	<b>One-Minute Opening Question:</b> “How do we increase community enthusiasm for the move? Board members
<b>6:11 pm</b>	<b>Welcome, reading of our land acknowledgement, and review action items:</b> The Chair called the meeting to order and welcomed Directors, Staff, to the Board Meeting. Read land acknowledgement and reviewed action items from the previous meeting.
<b>6:15 pm</b>	<b>July Agenda and June Minutes:</b> The Secretary requested approval of the June minutes and July agenda.  <b>Consensus Items:</b> The Board approved the June meeting minutes and July agenda.
<b>6:17 pm</b>	<b>Appoint Director to Write Monthly Board Reflection:</b> Board member Anna Hernoud volunteered to write the monthly Board reflection.
<b>6:25 pm</b>	<b>CONSENSUS ITEMS - General Manager Reports:</b> Reports were available to the board prior to the meeting.  Monthly GM Report; Monitoring L2 – Planning and Financial Budgeting, L-Global; Key Indicators Spreadsheet; Promotions, Policy Compliance, & Store goals reports: GM provided a quick overview of reports to save time for Business Plan and Budget presentation. Plan to schedule time to discussed NCG Store Development Contract prior to July 15 <sup>th</sup> .  <b>Business Plan and Budget:</b> GM gave presentation on new Business Plan and Budget. Topics included welcoming newest team members, highlighted FY2021 successes,

	<p>challenges for Open Harvest, Strategic Priorities, New Goals, Marketing Strategies, and Financial Projections.</p> <p><b>Consensus Items:</b> No consensus requested to allow Board Members to get all of their questions answered.</p>
<b>7:18 pm</b>	<b>Board Ops Committee:</b> Board given an overview of the committee meeting and announced the next meeting.
<b>7:22pm</b>	<b>DEI Committee:</b> Board given overview of committee meeting including discussion of holding quarterly events and ways to share activities across multiple media.
<b>7:36 pm</b>	<b>Capital Campaign Committee:</b> Committee Chair informed board the committee will be meeting every Tuesday in person and virtually. Discussed what assistance committee needs from the Board and strategies to reach out to investors for the capital campaign.
<b>7:39 pm</b>	<b>Break</b>
<b>7:44 pm</b>	<b>Election Committee:</b> The Board discussed status of application packets, locations for board application advertisements and efforts to reach out to neighborhood committees in the area.
<b>7:52 pm</b>	<b>L7 &amp; L8 Revisions:</b> Discussed changes to make L7 & L8 language gender neutral.
<b>8:05 pm</b>	<p><b>Articles of Incorporation:</b> Board had proposed changes available prior to the meeting and request for consensus made by the Vice-Chair. Committee will work on next steps once approved.</p> <p><b>Consensus Items:</b> No concerns. Changes to Articles of Incorporation approved.</p>
<b>8:07 pm</b>	<b>Strategic Conversations - Review Board Annual Retreat Action Items: Worries &amp; Concerns:</b> The Board reviewed previous retreat topic Worries & Concerns with the intent to prioritize the list, and removed items that have been addressed.
<b>8:20 pm</b>	<b>Review Action Items and add your One Minute Meeting Reflections:</b> Board members will enter their reflections into form to reference for board reflection.
<b>8:15 pm</b>	<b>Adjourn</b>