

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, July 5th, 2023
Zoom Online Meeting**

Present:	<p>Board Directors: Carla McCullough (Chair), Anna Hernoud (Vice Chair), Kay Walter, Jarvis Green, Sara Brubacher, Keith Dubas Staff Members: Amy Tabor (GM) Absent: Amanda McKay, Shah Uddin Guests/Member-Owners: None</p>
6:07 pm	<p>Welcome, reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the new Land Acknowledgement.</p>
6:08 pm	<p>Guest-Owner Reserved Comments: None.</p>
6:10 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. June Minutes 2. July Agenda <p>The Chair asked for approval of the June Minutes and July agenda. The Board unanimously approved them with no concerns.</p>
6:15 pm	<p>General Manager Reports. GM presented the:</p> <ol style="list-style-type: none"> 1. Board Financial Dashboard 2. Monthly Ownership Report 3. Compliance, Promotions & Store Goals 4. Relocation Update <p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. L2- Planning & Financial Budgeting - CONSENSUS 2. L - GLOBAL Executive Constraint- CONSENSUS 3. FY 2023/2024 Business Plan & Budget <p>The GM shared highlights that included the review of May finances, May drive equity, and upcoming POS installation and training. The GM also reviewed the relocation updates-grant submission, signage budget, and the fundraising gap.</p> <p>The GM also reviewed the L2 budget report, L global executive constraint report, and reviewed the new FY 2023/2024 Business Plan & Budget.</p>

	<p>The Chair asked for approval of the L2 and L reports. The board discussed and unanimously approved with no concerns.</p>
7:00 pm	<p>Bylaws Review The Board discussed reviewing the bylaws and finalizing their changes and plan to take it to the lawyer for approval.</p>
7:15	<p>Establish Annual Meeting Committee Kay Walter will be chair of the committee, and Jarvis, Carla, Amy and Ranya will be members.</p>
7:20 pm	<p>Committee Reports.</p> <p>Board Ops Committee (Anna): The Committee met and talked about the bylaws process to ensure it was being done properly and asked that the GM policy monitoring report checklist for 2023-2024 is updated.</p> <p>DEI Committee: The Committee did not meet in June.</p> <p>Finance Committee (Jarvis): The Committee did not meet in June.</p> <p>Capital Campaign Committee(Carla): The Committee discussed the fundraising shortfall and the Union Bank presentation in August.</p> <p>Board Election Committee (Keith): The Committee reported that this will be an uncontested election.</p>
7:45 pm	<p>Review Annual Board Priorities The board reviewed the annual board priorities set a few months ago, and discussed planning another board retreat in August</p>
8:00 pm	<p>Board Chair adjourned meeting.</p>