

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday, July 2, 2024
Microsoft Teams Online Meeting**

Present:	<p>Board Directors: Carla Dittman (Chair), Anna Hernoud (Vice Chair), Keith Dubas, Sara Brubacher (Secretary), Kay Walter, Lynne Ireland, Jarvis Green</p> <p>Staff Members: Amy Tabor (GM), Nate Christiancy (Center Store Manager), Kat Cantrell (IT Manager), Elizabeth Evans (Food Service Manager), Shelly Olson (Marketing & Wellness Coordinator)</p> <p>Absent: none</p> <p>Guests/Member-Owners: none</p>
6:39 pm	<p>Welcome, reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. The Board Chair also read the Land Acknowledgement.</p>
6:42 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. May Minutes 2. June Minutes 3. July Agenda <p>GM suggested re-ordering the reports so that L2 comes first with the Business plan.</p> <p>With that requested change The Board approved with no concerns.</p> <p>The Chair asked for approval of the May Minutes, June Minutes, and July agenda and the board approved with no concerns.</p>
7:29 pm	<p>General Manager Reports.</p> <ol style="list-style-type: none"> 1. L2- Planning & Financial Budgeting 2. GM Update 3. L Global Executive Constraint <p>The GM presented the 2025 Business Plan and Budget to The Board of directors and Management staff. GM summarized a guide and framework for what the store aims to accomplish in the new fiscal year. This summary included operational strategies, budget assumptions, and the actual budget. The GM update provided The Board with information regarding the store’s 49th birthday week, and interior signage progress. She also summarized L Global Executive Constraint.</p>

	<p>The Board Chair asked for approval of L Global Executive Constraint and L2 Planning & Financing Budgeting. The Board unanimously approved with no concerns.</p>
<p>7:40 pm</p>	<p>Committee Reports.</p> <p>Capital Campaign Committee: The Capital Campaign Committee discussed the 2024 Annual Meeting Committee Charter.</p> <p>The Board Chair asked for approval of the 2024 Annual Meeting Committee Charter, and The Board unanimously approved with no concerns.</p> <p>Election Committee: The Committee discussed the timeline on both running, and re-running in the 2024 Board Election, and potential interest in community members.</p> <p>The Board Chair asked for approval of the 2024 Election Committee Charter, and The Board unanimously approved with no concerns.</p> <p>GM Review/Contract Committee: The Committee Chair shared that the GM Review is complete and the new contract has been signed.</p> <p>Board Ops Committee: The Committee discussed the GM contract and changes made to where that information is posted for The Board to reference.</p>
<p>7:41 pm</p>	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. In-Person Board Meeting, March 4th, 2025 2. Attendance Policy <p>The Board discussed the In-Person Annual Board Meeting for March 4th, 2025 and discussed the details of The Attendance Policy.</p> <p>The Board Chair asked for approval of the In-Person Board Meeting March 4h, 2025, and the Attendance Policy. The Board unanimously approved each report with no concerns.</p>
<p>8:05</p>	<p>Adjourn</p>