

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday July 1 , 2025
6:30-8:00 pm, Teams Meeting**

Present	<p>Board Directors: Anna Hernoud (Chair) Lynne Ireland (Vice Chair), Carla Dittman (Secretary), Kay Walter, Jarvis Green, Rollin Metzger, Monica Snowden, Keith Dubas</p> <p>Staff Members: Amy Tabor (GM), Nate Christiancy (Center Store Manager), Marc Lorenz (Produce Manager), Elizabeth Evans (Food Service Manager), Kat Cantrell (IT Manager), Lori Allison (Front End Manager), Shelly Salem (Marketing Coordinator).</p> <p>Guests/Member-Owners:</p> <p>Absent: None</p>
6:38 pm	<p>Check-in Question: The Board started the check in question to start off the meeting. Each Board Director was asked to go around saying what their first car was.</p> <p>Each Board Director and guest responded.</p>
6:41 pm	<p>Welcome reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Board Director read the land acknowledgement to start the meeting.</p>

6:43 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none">1. June Minutes.2. June Executive Minutes3. July Agenda4. Accepting Resignation of Sara Brubacher. <p>The Board Chair asked for approval of the June & June Executive minutes and July Agenda, and resignation of Sara Brubacher. The Chair asked for any questions or concerns. The Board approved with no concerns.</p>
6:51pm	<p>General Manager Report:</p> <p>GM Presented the 2025/2026 Business Plan & Annual Budget Presentation to the board with the support of the management team. GM highlighted the leadership teams' success and support they provide to their staff. GM reports on the store's success in 2025 highlighting different milestones within the community, staff wages, and in store programs. GM ended the presentation with upcoming priorities and goals for the upcoming fiscal year.</p> <p>GM opened up for a q & a where board members could ask questions to the GM, or any of the managers.</p> <p>The Board inquired about community engagement, finances, and in-store sales, and commended the team on their successful and enjoyable in-store performance.</p>
7:05 pm	<p><u>GM Update</u></p> <p>GM outlined our in-store strategies, outreach events, and goals. We also celebrated the success of both the June owner drive and the Nebraska Passport Program, which have brought many new faces to the store. GM reports on in store promotions, and continued planning for the 50th parking lot party.</p> <p><u>Board Financial Dashboard</u></p> <p>GM reported on exceeding May sales and labor goals, continued progress on margin, and positive EBITDAP and cash flow. GM reports that customer count is up, and we are seeing continued success.</p>

	<p><u>Ownership and Abandoned Equity Report</u></p> <p>GM Reports current numbers on owners and rolling twelve months.</p>
7:15 pm	<p>General Manager Report Consensus Items:</p> <p><u>L2-Planning & Financial Budgeting:</u></p> <p>GM is asserting compliance with all parts of this policy.</p> <p>The Board Chair asked for approval of the L2 report. The Chair asked for any questions or concerns. The Board approved the report with no concerns.</p> <p><u>L Board Executive Global Constraint:</u></p> <p>GM is asserting compliance with all parts of this policy.</p> <p>The Chair asked for approval of the L Board Executive Global Constraint. The Chair asked for any questions or concerns. The Board approved the report with no concerns.</p>
7:23 pm	<p>CCMA Updates</p> <p>The Board Secretary and the other directors who attended the CCMA conference recapped it for the rest of the board, highlighting how our co-op contributes to a larger network of food supply cooperatives.</p> <p>The GM recapped her presentation at the conference and the breakout sessions she attended and how they proved to be of great value and very inspiring.</p>
7:40pm	<p>Annual Meeting Committee Formation and Charter</p> <p>The Board Chair discussed the formation of the annual meeting committee and elected a director to be the chair.</p>

7:47pm	Committee Reports. Friends and Fundraising Committee Report: The committee reported continued progress for the 50th anniversary. Board Ops Committee: The committee shared highlights from their standing meeting, CCMA updates and date for the next meeting. Finance Committee: The committee shared a few updates regarding board budget, and upcoming meeting in August. IDEA Committee: Committee is to meet 06/04 and will report next month. Board Election Committee: Committee shared updates on dates for the Charter for Board Election 2026. The committee is going to meet together to start planning for this years' election.
8:00 pm	Adjourn