

Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, June 5th, 2019
Mercy City Church, 1430 South Street, Lincoln, Nebraska

Present: **Board Directors:** Megan Jackson (Board Chair), Matt Pirog (Vice Chair), Rosina Paolini (Secretary), Jen Burianek, Skylar Mosby, Ross Brockley, Aaron Druery, Corey Rumann; **Staff Members:** Amy Tabor (General Manager), Amy Gerdes (Board Administrative Assistant); **Member-Owners:** None

Absent: None

6:02 pm **Welcome, Introductions and Announcements:** The Chair called the meeting to order and welcomed everyone to the Board Meeting. Directors opened the meeting by discussing the 44th anniversary of Open Harvest, how to celebrate this accomplishment, and what it means to be turning 44 years old.

6:15 pm **Appoint Director to Write Monthly Board Reflection:** Directors volunteered to write the June monthly reflection.

6:19 pm **June Agenda, May Minutes, May Executive Session Minutes, and Equity Refund Request:** The Chair requested approval of the May Minutes, June Agenda, May Executive Session Minutes, and Equity Refund Request.

Consensus Items: The Board approved the June Agenda, May Minutes, May Executive Session Minutes, and Equity Refund Request.

6:20 pm **General Manager Reports:** The GM Monthly Report and Compliance Monitoring Report for L1.5 and L4 were available to the Board prior to the meeting and presented with changes on the April Financial summary. April sales were corrected from the original report and showed growth. The GM shared highlights from the report and the Board had no concerns about the progress made with the compliance plans.

The GM submitted a Report for Compliance to the Board prior to the meeting, and asserted compliance on L1.5 and L4 based on the results of increased owner engagement and growth in ownership.

The Monitoring Reports for L7-Communication to the Board and L8-Board Logistical Support were available to the Board prior to the meeting and presented by the GM with notes on an addition to the operational definition of L7.4 and L8.4. The GM asserted compliance on all parts of the policies.

The Chair requested that the Board acknowledge receipt of the Monthly GM Report, and to approve L1.5, L4, L7, and L8 as compliant.

Consensus Items: The Board holds no concerns and accepted receipt of the GM report and approved the policies as compliant.

6:38 pm **L7, L8, and L4 Policy Revisions:** Directors volunteered to review L7 & L8 and discussed the L4 proposed revisions concerning Equity Redemption requests.

Consensus Item: The Board approved the L4 revisions with no changes or concerns.

6:44 pm **Approve Board Calendar:** The draft Board Calendar for FY2019-2020 was available to the board prior to the meeting and discussed. Changes requested to the board calendar included monitoring L7 and L8 in June 2020 and L2 and L Global monitoring in July 2020, and adding the key indicators matrix as a topic for financial education.

Consensus Items: The Board approved the 2019/2020 Board Calendar with those changes.

6:56 pm **Board Election Committee:** The committee report and the Election Committee Charter were available to the Board prior to the meeting and presented with no changes. Directors made a list of potential candidates and a recruitment plan.

Consensus Items: The Board approved the Election Committee Charter.

7:17 pm **Board Operations Committee:** The committee report was available to the Board prior to the meeting and presented with no changes. Directors agreed to reschedule the next meeting to July 10 instead of the 3rd, and agreed on the new meeting location at The Foundry beginning next month.

7:28 pm **Finance Committee:** The Finance Committee agreed to meet in June to review the annual business plan with the GM.

7:31 pm **Review Action Items and Meeting Reflections:** The Board discussed Action Items and shared reflections on the meeting.

7:44 pm **Guest Member-Owner Comments:** None

7:45 pm **Adjourn for Executive Session for Strategic Planning:** Directors adjourned and moved to executive session for strategic planning.