

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday, June 4th, 2024
Microsoft Teams Online Meeting**

Present:	<p>Board Directors: Carla Dittman (Chair), Anna Hernoud (Vice Chair), Keith Dubas, Sara Brubacher (Secretary), Kay Walter, Lynne Ireland, Jarvis Green Staff Members: Amy Tabor (GM) Absent: none Guests/Member-Owners: none</p>
6:32 pm	<p>Welcome, reading of our land acknowledgement: The Board Vice Chair called the meeting to order, welcomed Directors, and Staff. A Director read the Land Acknowledgement.</p>
6:36 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. May Minutes 2. May Executive Session Minutes 3. June Agenda 4. Resignation of Carina Olivetti <p>Concern about the accuracy of the May Minutes was brought up. They will be reviewed again and presented at the July Meeting for final approval.</p> <p>The Vice Chair asked for approval of the May Executive Session Minutes, June Agenda, and the Resignation of Director. The Board unanimously approved each item with no concerns.</p>
6:39 pm	<p>General Manager Reports.</p> <ol style="list-style-type: none"> 1. GM Update 2. Board Financial Dashboard 3. Relocation Update and Budget 4. Ownership Report <p>The GM presented store updates pertaining to store events and promos, as well as shared key highlights about April financial results, new comment card system, hiring, new employees, upcoming outreach opportunities, and new owner numbers. The GM summarized final relocation project activities and expenses. She provided an opportunity for directors to weigh in on a topic regarding finances.</p>

	<ol style="list-style-type: none"> 1. L7 - Communication to the Board 2. L8 - Board Logistical Support <p>The GM provided highlights within the L7 & L8 monitoring reports.</p> <p>The Board Vice Chair asked for approval of the L7 and L8 reports. The Board unanimously approved each report with no concerns.</p>
<p>7:23 pm</p>	<p>Committee Reports.</p> <p>Capital Campaign Committee: The Committee discussed upcoming tabling opportunities. They are researching potential sites, examining budget, and other plans for the Annual Meeting in November. The Committee discussed the goal of calling all of our new owners to remind them of the upcoming Owner Appreciation.</p> <p>Election Committee: No written report. The Committee Chair will work on revising the charter.</p> <p>GM Review/Contract Committee: No written report. The Committee Chair shared that the GM Review is complete and the new contract has been signed.</p> <p>Board Ops Committee: The Committee discussed upcoming in-person meeting opportunities, the FY25 Board Calendar, and FY25 Board Budget.</p>
<p>7:35 pm</p>	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. In-Person Board Meeting, August 6th 2. 2024-2025 Board Budget 3. 2024-2025 Board Calendar <p>The Board discussed the proposed fiscal year budget and calendar. Minor changes were made to dates on the calendar.</p> <p>The Board Vice Chair asked for approval of the In-Person Board Meeting (Aug 6th), 2024-2025 Board Budget, and 2024-2025 Board Calendar. The Board unanimously approved each report with no concerns.</p>
<p>7:45</p>	<p>2024 Board Retreat Recap.</p> <p>The Board discussed the 2024 Board Retreat Summary. They talked about the goals, the meeting space, and what to carry forward at next year’s retreat.</p>

7:55

Adjourn