

**Open Harvest Cooperative  
Board of Directors Meeting Minutes  
Tuesday, May 7th, 2024  
Microsoft Teams Online Meeting**

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| <b>Present:</b> | <p><b>Board Directors:</b> Carla Dittman (Chair), Anna Hernoud (Vice Chair), Keith Dubas, Sara Brubacher, Kay Walter, Lynne Ireland, Jarvis Green<br/> <b>Staff Members:</b> Amy Tabor (GM)<br/> <b>Absent:</b> none<br/> <b>Guests/Member-Owners:</b> none</p>  |
| <b>6:00 pm</b>  | <p><b>Welcome, reading of our land acknowledgement:</b> The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the Land Acknowledgement.</p>  |
| <b>6:10 pm</b>  | <p><b>CONSENSUS ITEMS:</b></p> <ol style="list-style-type: none"> <li>1. April Minutes</li> <li>2. May Agenda</li> </ol> <p><b>The Chair asked for approval of the April Minutes and May agenda. The Board unanimously approved with no concerns.</b></p>  |
| <b>6:15 pm</b>  | <p><b>General Manager Reports.</b></p> <ol style="list-style-type: none"> <li>1. GM Update</li> <li>2. Board Financial Dashboard</li> <li>3. Relocation Update and Budget</li> <li>4. Ownership Report</li> </ol> <p>The GM presented store updates pertaining to store events and promos, as well as shared key highlights about April financial results, new comment card system, hiring, new employees, upcoming outreach opportunities, and new owner numbers.</p> <ol style="list-style-type: none"> <li>1. L1 - Financial Condition- CONSENSUS</li> <li>2. Q3-Abandoned Equity Report</li> </ol> <p>The GM provided highlights within the L1 Financial Condition report. The GM also shared a report on the current abandoned equity process and proposed changes in the Q3 Abandoned Equity Report.</p> |

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|         | <p><b>The Board Chair asked for approval of the L1 report. The Board unanimously approved with no concerns.</b></p>  |
| 7:15 pm | <p><b>Investment Redemption Policy</b></p> <p>The Board made a decision on the investment redemption policy that was discussed last month. This new policy is to be included in the already existing L4 policy regarding Member-Owner Rights &amp; Responsibilities.</p> <p><b>The Board chair asked for the approval of the Investment Redemption Policy. The Board unanimously approved with no concerns.</b></p>  |
| 7:15 pm | <p><b>Committee Reports.</b></p> <p><b>Board Ops Committee:</b><br/>The Committee met and discussed the Board budget, as well as the May agenda meeting. The committee also met and discussed the revisions to the Charter.</p> <p><b>The Board Chair asked for approval of the charter. The Board unanimously approved with no concerns.</b></p> <p><b>Capital Campaign Committee:</b> The Committee met and discussed the committee's meeting schedule, future tabling commitments, and planning our upcoming 50th Anniversary Celebration in 2025.</p> <p><b>Election Committee:</b> no written report.</p> <p><b>GM Review/Contract Committee Charter:</b> The Committee met and discussed reviewing the GM contract &amp; compensation review procedure.</p> <p><b>The Board Chair asked for approval of the GM Compensation Request for Proposal (RFP). The Board unanimously approved with no concerns.</b></p> |
| 7:35 pm | <p><b>Executive Session</b></p>  |
| 8:00 pm | <p><b>Board Chair adjourned meeting.</b></p>   |