

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday May 6, 2025
6:30-8:00 pm, Teams Meeting**

Present	<p>Board Directors: Anna Hernoud (Chair) Lynne Ireland (Vice Chair), Carla Dittman (Secretary), Sara Brubacher, Kay Walter, Jarvis Green, Rollin Metzger, Monica Snowden, Keith Dubas</p> <p>Staff Members: Amy Tabor (GM)</p> <p>Guests/Member-Owners: None</p> <p>Absent: None</p>
6:31 pm	<p>Check-in Question: The Board started the check in question to start off the meeting. Each Board Director was asked to go around saying their parents name and something they are grateful for to honor their parents.</p> <p>Each Board Director responded.</p>
6:36 pm	<p>Welcome reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Board Director read the land acknowledgement to start the meeting.</p>
6:44 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. April Minutes. 2. April Executive Minutes 3. May Agenda <p>The Board Chair asked for approval of the April minutes and executive session minutes, May Agenda and the Member Equity Request. The Chair</p>

	<p>asked for any questions or concerns. The Board approved the items with no concerns.</p>
<p>6:45 pm</p>	<p>General Manager Report:</p> <p><u>GM Update</u></p> <p>GM provided a store update that included welcoming new staff, and saying goodbye to staff that are moving on, community collaborations, and the upcoming manager retreat and the budget.</p> <p><u>Board Financial Dashboard</u></p> <p>GM reported on March sales and yearly comparison trends.</p> <p><u>Ownership and Abandoned Equity Report</u></p> <p>GM Reports current numbers on owners and rolling twelve months.</p>
<p>7:20 pm</p>	<p>General Manager Report Consensus Items:</p> <p><u>L1-Financial Condition & Activity - 3Q FY 2025</u></p> <p>GM is asserting a fully compliant L1 Report and reviewed details with The Board. Directors had the opportunity to ask questions and discuss.</p> <p>The Board Chair asked for approval of the L1-Financial Condition & Activity. The Chair asked for any questions or concerns. The Board approved the report with no concerns.</p> <p><u>Investment Transfer Request</u></p> <p>GM reports on how members can request to turn their share of the co-op into a donation to the co-op.</p> <p>The Chair asked for any questions or concerns. The Board approved the request process with no concerns.</p>
<p>7:20 pm</p>	<p>Board-GM Relations Review (M Policies): The Board Chair shared results from the survey and thanked everyone who participated.</p>

<p>7:23 pm</p>	<p>Board Calendar 25/26:</p> <p>The Board Chair discussed dates for the upcoming calendar and shared a document with exact dates and upcoming items for all directors to refer to.</p>
<p>7:29 pm</p>	<p>Committee Reports.</p> <p>Friends and Fundraising Committee Report: The committee reported updates on the 50th anniversary party with updated progress and continued details.</p> <p>Board Ops Committee: The committee shared highlights from their standing meeting, and upcoming CCMA trip.</p> <p>Finance Committee: The committee shared a few updates regarding board budget, operations budget timeline and next steps. Committee plans to present The Board budget next month.</p> <p>IDEA Committee: Committee shared inspiration about hosting an event in the community about legal rights for citizens and non-citizens.</p> <p>Board Election Committee Report: Committee shared the same charter as last year for organization for this year's election, scheduling a presence in the store to recruit people to be on the board, and collaborating with the June Owner drive.</p>
<p>8:00 pm</p>	<p>Adjourn</p>