

Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday, November 7th, 2023
Microsoft Teams Online Meeting

Present:	<p>Board Directors: Carla McCullough (Chair), Anna Hernoud (Vice Chair), Jarvis Green, Shah Uddin, Keith Dubas, Sara Brubacher Staff Members: Amy Tabor (GM) Absent: Kay Walter Guests/Member-Owners: Carina Olivetti</p>
6:00 pm	<p>Welcome, reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the new Land Acknowledgement.</p>
6:05 pm	<p>Guest-Owner Reserved Comments: None.</p>
6:10 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. October Minutes 2. September Agenda <p>The Chair asked for approval of the October Minutes and November agenda. The Board recommended changing “Chair” to “Vice chair” in the minutes with no further concerns. The Board unanimously approved the November agenda with no concerns.</p>
6:15 pm	<p>General Manager Reports. GM presented the:</p> <ol style="list-style-type: none"> 1. Board Financial Dashboard 2. Monthly Ownership Report 3. Compliance, Promotions & Store Goals 4. Relocation Update 5. Relocation Budget <p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. L1 -Q1 Financial Condition - CONSENSUS <p>The GM shared highlights of the September finances, Monthly Owner numbers, including the October Drive results, October outreach events, a new proposed Staff Wage increase, and relocation updates.</p>

	<p>The GM reviewed the L1-Q1 Financial Condition report.</p> <p>The Chair asked for approval of the L1-Q1 report. The Board discussed and unanimously approved.</p>
7:00 pm	<p>BOARD PROCESS POLICIES G1-G8-Discuss Survey Results</p> <p>The Chair and the Board discussed the results of the survey and made notes for improvements.</p>
7:20	<p>Discuss Policy addition to L4</p> <p>The Board discussed the policy addition to L4 regarding preferred share dividend, and will vote for consensus next month.</p>
7:30 pm	<p>Committee Reports.</p> <p>Annual Meeting Committee (Carla): The Committee met and discussed the process and schedule of set-up for the Annual Meeting.</p> <p>Board Ops Committee (Shah): The Committee met and discussed a possible Board retreat date and asked Board members to think about dates.</p> <p>Finance Committee: The Committee did not meet this month.</p> <p>Capital Campaign Committee (Carla): The Committee discussed the concentrated effort of a small campaign November 5-11 to raise \$50k. They also discussed needing more help with calling.</p> <p>Board Election Committee (Keith): The Committee reported the results of the 2023 Board Election: all four candidates were elected, the changes to the Bylaws were passed, and ten SEED recipients were chosen. The Committee also reported a record breaking participation number. The Chair asked for approval of the final report and of the four elected Board Candidates. The Board unanimously approved with no concerns.</p>
8:00 pm	<p>Board Chair adjourned meeting.</p>

