

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday Nov 4, 2025
6:30-8:00 pm, Teams Meeting**

Present	<p>Board Directors: Anna Hernoud (Chair), Lynne Ireland (Vice Chair), Carla Dittman (Secretary), Jarvis Green, Rollin Metzger, Monica Snowden, Keith Dubas</p> <p>Staff Members: Amy Tabor (GM)</p> <p>Guests/Member-Owners: Patrick Helwig</p> <p>Absent: Kay Walter</p>
6:31 pm	<p>Roll-Call/Check-in Question: The Board Chair asked each director and guest a question to start the meeting.</p> <p>Each Board Director, GM, and the Guest/Member-Owner answered.</p>
6:34 pm	<p>Welcome reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and guests. A board director read the Land Acknowledgement</p>
6:37pm	<p>Guest Owner Reserved Comment Time:</p> <p>The guest owner asked a few questions and shared a few comments.</p>
6:38 pm	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. <u>October Minutes</u> 2. <u>October Executive Session Minutes</u> 3. <u>November Agenda</u> 4. <u>Equity Redemption Request</u> 5. <u>Preferred Share Ownership Transfer Request</u>

	<p>The Chair asked for approval of the October Minutes, October Executive Session Minutes, the November Agenda as well as the Equity Redemption Request, and the Preferred Share Ownership Transfer Request. The Chair asked for any questions or concerns. The Board approved all consensus items with no concerns.</p>
<p>6:42 pm</p>	<p>General Manager Report Consensus Items:</p> <p><u>L1 Financial Conditions & Activity - 1Q FY2026</u></p> <p>The General Manager presented the L1 Monitoring Report and shares to be asserting compliance with all parts of the report with the exception of L1.1, L1.2, and L1.3.</p> <p>The Board Chair asked for the approval of the GM’s L1 report. The Chair asked for any questions or concerns. The Board unanimously approved the L1 report with the compliance plan with no concerns.</p>
<p>7:02pm</p>	<p>General Manager Reports:</p> <p><u>GM Update:</u></p> <p>GM provided a store update that included October drive results, upcoming Field Day sale and NATIFS donation, Annual Meeting and Annual Report details, health insurance changes, and the upcoming Board Election.</p> <p>GM provided updates about the community such as SEED round up, Food Bank of Lincoln donations, and the new Neighbors In Need initiative, and Elliot Elementary food pantry.</p> <p><u>Board Financial Dashboard:</u></p> <p>GM provided an update on September finances that included sales, margin, labor and liquidity.</p> <p><u>Ownership and Abandoned Equity Report:</u></p> <p>GM reported on September ownership and abandoned equity report.</p>

<p>7:22 pm</p>	<p><u>Board Self Evaluation. G Policies</u></p> <p>The Board Chair gave a high-level overview of the G Policies-Board Self Evaluation, focusing on key areas such as governing style, the Board's responsibilities, Board meetings, Officer roles, and streamlining new processes.</p> <p><u>Officer Nomination Process</u></p> <p>The Board Chair provided details on the Officer Nomination Process, and gathered insight for creating an SOP moving forward.</p> <p><u>Potential Retreat April 11th, 2026</u></p> <p>The Board Chair opened a conversation for a potential Retreat Date for 2026.</p>
<p>7:40pm</p>	<p><u>Election Results-CONSENSUS</u></p> <p>The Board Chair shared the Election Results and outcome of the SEED recipients.</p> <p>The Board Chair asked for any questions or concerns regarding the 2025 Board Election and 2026 SEED results. The Board unanimously approved with no concerns.</p>
<p>8:04pm</p>	<p>Committee Reports.</p> <p>Friends and Fundraising Committee/Annual Meeting Committee Report: The committee shared the timeline and day-of details, including duties, for the Annual Meeting coming up on November 9th.</p> <p>Board Ops Committee: The committee shared highlights from their standing meeting, November agenda, planning director orientation for new directors, the in-person meeting, and 2026 Board Retreat planning.</p> <p>Board Election Committee: Committee shared updates on the current Board Election and recommendations for next year.</p>

8:20 pm

Adjourn