

Open Harvest Cooperative - Board of Directors Calendar July 2019 - June 2020

Monthly board meetings are typically the 1st Wednesday from 6:00 - 8:30pm, unless noted otherwise. Monthly agendas are posted at the store and on the Open Harvest website.

Meeting Dates	Policy & Review	Board & General Manager	Ownership & Financial	Strategic Conversations (SC)/ Training
July 10, 2019	Monitor L2, L (Global)	Board Election Planning: Recruitment	FY 2019/2020 Business Plan & Annual Budget	CCMA Presentation
	Revise L7, L8	Review Bylaws Establish Annual Meeting Committee	Review Board Budget Finance Committee (FC): 4Q Financials	Review Annual Board Priorities
August 7, 2019	Monitor L1 (4Q)	The Dirt: Board Update, due 9/1	Annual Meeting Planning	SC: Everyone Welcome
	Revise L7, L8			Financial Ed: Key Indicators Matrix
	Revise Bylaws			
September 4, 2019	Monitor L4, L5	Board Self-evaluation (G policies) Planning	Annual Audit/Review (Prelim.) Bylaw Changes to Member-Owners	SC: NCG Participation Report
	Revise L1	Review CBLD Contract Renewal Prepare Annual Report Approve Slate of Candidates		
October 2, 2019	Monitor G1-G8	Board Self-Evaluation (G policies)	Review Board Budget	Review Annual Board Priorities
	Annual L1 Financial Report	Set Agenda for Annual Meeting	Board Elections	
	Revise L4, L5	Plan for New BOD Orientation Approve CBLD Contract Renewal	Annual Audit/Review (Final) FC: 1Q Financials Determine Patronage Rebate Member-Owner Annual Meeting	
November 6, 2019	Monitor L1 (1Q)	Board Retreat Planning (review survey)	FinMOO Planning Announcement of Board Election Results Board Officer Elections	SC: NCG Participation Report (rescheduled from Sept)
	Revise G1-G8	The Dirt: Board Update, due 12/1 New BOD Orientation		
December 4, 2019	Monitor E (Global Ends)	Installation of New Directors	Board Retreat Planning	Financial Ed: Equity & the Balance Sheet
	Revise L1	Board Officer Elections Update Board Contact Information Conflict of Interest Forms	FinMoo Planning	
January 8, 2020	Monitor L9	Board Retreat Planning	FinMoO	Policy Governance Training
	Revise E (Global Ends)	Review Committee Charters	Review Board Budget FC: 2Q Financials	Review Annual Board Priorities
February 5, 2020	Monitor L1 (2Q)	Board Retreat Planning		Financial Ed: Key Financial Indicators Matrix Annual Trends Review: NCG Trends Report
	Revise L9	The Dirt: Board Update, due 3/1 CCMA Attendance & Scholarship		
March 4, 2020	Monitor L3	Board Retreat	External Audit/Review Planning	Financial Ed: Margin Minus Labor
	Revise L1	Planning for GM Review or RFP/Contract Board-GM Relations (M policies) Review Planning		
April 1, 2020	Monitor M1-M4; L6	Board-GM Relations Review (M policies)	Review Board Budget	Board Retreat Report: Annual Priorities
	Revise L3	Form Board Election Committee GM Evaluation Planning or RFP Submitted	FC: 3Q Financials	
May 6, 2020	Monitor L1 (3Q)	Board Election Planning	Approve Board Budget	
	Revise M1-M4, L6	Approve GM Contract or GM Evaluation*** Establish Board Calendar The Dirt: Board Update, due 6/1	FC: Draft Business Plan & Budget	
June 3, 2020	Monitor L7, L8	Approve Board Calendar	FY 2020/2021 Business Plan & Annual Budget	
	Revise L1	Board Election Planning: Recruitment		

* GM Evaluation and RFP/Contract process alternate 2-year cycles. Evaluation conducted in 2018; GM Contract renews in FY 2021.