

Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, October 7, 2020
Remote meeting via Zoom

Present: **Board Directors:** Matt Pirog (Chair), Wally Graeber (Secretary), Rosina Paolini, Lori Ashmore, Corey Rumann, **Staff Members:** Amy Tabor (General Manager); **Sam Capps (Board Admin Assistant) Guests/Member-Owners:** Anna Hernoud, Keith Dubas, Seth Gilson (Accountant), Carla McCullough, Shah Uddin.

Absent: None

6:00 pm **Welcome, Introductions, and One-Minute Opening Question:** The Chair called the meeting to order and welcomed Directors, Staff, and Member-Owners to the Board Meeting. What is a goal of yours for the next 30 days leading up to November 4th?

6:10 pm **Guest-Member Owner Comments:** No comments.

6:15 pm **Consensus Items:** The Board approved the September meeting minutes and October agenda.

6:18 pm **Appoint Director to Write Monthly Board Reflection:** A Director volunteered to write the monthly Board reflection.

6:20 pm **Annual Review presentation from CPA:**
Review available to board prior to meeting.

Accountant gave presentation on review that took place on the 2020 financial statements. Explained details of report and made suggestions on tax filings on things such as depreciation of Open Harvest property, financial standing for the year, and explained tax options related to the PPP Loan.

6:45 pm **General Manager Reports:**
The GM Monthly Report was available to the Board prior to the meeting.

The Monitoring Report for L1 Financial Conditions and Activities – Annual Report, Monitoring Report Spreadsheet.

Consensus Items: The Board accepted receipt of the reports. No concerns. Consensus reached.

- 7:00 pm** **Policy Revision/Review L5:** Assigned board members to review policy. Discussion will occur at November meeting.
- 7:10 pm** **CBLD Contract Renewal:** Board discussed the membership options.
- Consensus Items:** Board agreed to maintain current membership.
- 7:20 pm** **G Policies on Board Process:** Board discussed survey results.
- 7:45 pm** **DEI Committee:** Update and discussion on upcoming community partnerships.
- 7:55 pm** **Board Ops Committee:** Board discussed future trainings and new board member orientations.
- 8:05 pm** **Board Elections Committee:** Board approved Candidate Slate.
- 8:25 pm** **Annual Meeting Committee:** Virtual annual meeting date set for November 5th. Board discussed role each will play in annual meeting.
- 8:25 pm** **Review Action Items and Meeting Reflections:** The Board discussed Action Items, and shared reflections on the meeting.
- 8:30 pm** **Adjourn**