

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Wednesday, September 8, 2021
Remote meeting via Zoom**

Present:	<p>Board Directors: Wally Graeber (Board Chair), Carla McCullough (Vice Chair), Shah Uddin (Secretary), Lori Ashmore, Anna Hernoud, Keith Dubas, Corey Rumann, and Juanita Rice.</p> <p>Staff Members: Amy Tabor (General Manager), Sam Capps (Admin Assistant)</p> <p>Guests/Member-Owners: Jarvis Green and Michael Henry</p>
6:00 pm	<p>One-Minute Opening Question: “Name something you are doing in your own life that exemplifies one of the pillars of the cooperative...”. Board provided their responses prior to the meeting.</p>
6:05 pm	<p>Welcome, reading of our land acknowledgement, and review action items: The Chair called the meeting to order and welcomed Directors, Staff, and member owners to the Board Meeting. Read land acknowledgement and reviewed action items from the previous meeting.</p>
6:10 pm	<p>Guest-Member Owner Comments: Jarvis Green and Michael Henry introduced themselves.</p>
6:25 pm	<p>CONSENSUS ITEMS - September Agenda - July and August Minutes: The Board Chair requested approval of the July and August minutes and September agenda.</p> <p>Consensus Items: The Board holds no concerns and approved the July and August meeting minutes and September agenda.</p>
6:30 pm	<p>Appoint Director to Write Monthly Board Reflection: Board member Juanita Rice volunteered to write the monthly Board reflection.</p>
6:25 pm	<p>CONSENSUS ITEMS - General Manager Reports: Reports were available to the board prior to the meeting.</p> <p>Monthly GM Report: GM provided an overview of July sales, progress on relocation efforts, monthly donations, community outreach, and how staff is working through challenges and staffing shortages.</p> <p>Monitoring L4 (Member Owner Rights) and L5 (Member Owner Engagement): GM provided an overview of L4 and L5 including trends in customer counts at Open</p>

	<p>Harvest, and how they compare to other co-ops in the region and nationally. GM reported compliance on all parts of L4 and L5 policy.</p> <p>Key Indicators & Store goals reports: GM explained how trends in customer counts are also being seen in the key indicators spreadsheet.</p> <p>Consensus Items: The Board holds no concerns and accepts receipt of GM reports.</p>
7:15 pm	Break
7:20 pm	Board Ops Committee: Board given an overview of the committee meeting and announced the next meeting date and time.
7:30 pm	Staff Recognition: Board discussed proposals and suggestions for staff recognition.
7:35 pm	DEI Committee: Board given overview of the committee meeting including discussion of holding quarterly events and ways to spotlight organizations, community members, and promote events and DEI Committee in the community.
7:40 pm	Owner Investment Campaign Committee: Committee Chair announced Articles of Incorporation were approved by member-owners at the special meeting held on August 24 th . Board discussed next steps.
7:50 pm	Election Committee: The Board discussed the status of board applications and extending the deadline for board elections to September 30th.
7:55 pm	Annual Meeting Committee: Board discussed topics, possible speakers, and timeline for the annual meeting.
8:00 pm	L1 Revisions and Ends Statement Progress: Board discussed the process for changing policies and approval process.
8:15 pm	Executive Session – Relocation Updates/Relocation Criteria Review/Site Location Rubric: Board went into executive session to discuss relocation topics.
8:25 pm	Review Action Items and add your One Minute Meeting Reflections: Board reviewed action items and provided meeting reflections offline after the meeting.
8:45 pm	Adjourn