

**Open Harvest Cooperative  
Board of Directors Meeting Minutes  
Tuesday, September 5th, 2023  
Microsoft Teams Online Meeting**

<b>Present:</b>	<p><b>Board Directors:</b> Carla McCullough (Chair), Anna Hernoud (Vice Chair), Kay Walter, Jarvis Green, Shah Uddin, Keith Dubas, Sara Brubacher  <b>Staff Members:</b> Amy Tabor (GM)  <b>Absent:</b>  <b>Guests/Member-Owners:</b> Gail Steen, Carina Olivetti</p>
6:00 pm	<p><b>Welcome, reading of our land acknowledgement:</b> The Board Chair called the meeting to order, welcomed Directors, and Staff. A Director read the new Land Acknowledgement.</p>
6:05 pm	<p><b>Guest-Owner Reserved Comments:</b> None.</p>
6:10 pm	<p><b>CONSENSUS ITEMS:</b></p> <ol style="list-style-type: none"> <li>1. August Minutes</li> <li>2. September Agenda</li> </ol> <p><b>The Chair asked for approval of the August Minutes and September agenda. The Board unanimously approved them with no concerns.</b></p>
6:15 pm	<p><b>General Manager Reports.</b> GM presented the:</p> <ol style="list-style-type: none"> <li>1. Board Financial Dashboard</li> <li>2. Monthly Ownership Report</li> <li>3. Compliance, Promotions &amp; Store Goals</li> <li>4. Relocation Update</li> <li>5. L4- Member Owner Rights &amp; Responsibilities</li> </ol> <p><b>CONSENSUS ITEMS:</b></p> <ol style="list-style-type: none"> <li>1. L4- Member Owner Rights &amp; Responsibilities - CONSENSUS</li> </ol> <p>The GM shared highlights of the July finances, past and future outreach events, and relocation updates.</p> <p>The GM also reviewed the L4 member owner rights &amp; responsibilities report.</p> <p><b>The Chair asked for approval of the L4 report. The board discussed and decided to revise the L4 report and unanimously approved with no concerns.</b></p>

<p><b>7:00 pm</b></p>	<p><b>Board Self Evaluation (G-policies)</b>  The board discussed the upcoming Board self evaluation survey that will be discussed next month.</p>
<p><b>7:05</b></p>	<p><b>Board Budget</b>  The board reviewed the Board Budget and discussed possible ways to decrease the total budget. The Board decided to meet with the Finance committee to discuss further.</p>
<p><b>7:30 pm</b></p>	<p><b>Committee Reports.</b></p> <p><b>Annual Meeting Committee (Kay):</b>  The Committee will set up a meeting to discuss the annual meeting with the members.</p> <p><b>Board Ops Committee (Anna):</b>  The Committee met along with Lesslie, and discussed the upcoming board election, Board self evaluation survey and the process of approving the change to the bylaws.</p> <p><b>Finance Committee:</b> The Committee did not meet this month.</p> <p><b>Capital Campaign Committee(Carla):</b> The Committee reported the success of the UBT Foundation presentation, discussed the fundraising shortfall. The committee also discussed planning a meeting in September to discuss further.</p> <p><b>Board Election Committee (Keith):</b>  The Committee reported that we now have five candidates running for the Board. The Board also discussed building excitement about the upcoming election and voting.</p>
<p><b>8:00 pm</b></p>	<p><b>Board Chair adjourned meeting.</b></p>