

**Open Harvest Cooperative
Board of Directors Meeting Minutes
Tuesday Sept 2 , 2025
6:30-8:00 pm, Teams Meeting**

Present	<p>Board Directors: Anna Hernoud (Chair) Lynne Ireland (Vice Chair), Carla Dittman (Secretary), Kay Walter, Jarvis Green, Rollin Metzger, Monica Snowden, Keith Dubas</p> <p>Staff Members: Amy Tabor (GM)</p> <p>Guests/Member-Owners: Landon Bartel, Absent: None</p>
6:30 pm	<p>Roll-Call/Check-in Question: The Board started the roll call with a check in question to start off the meeting. Each Board Director was asked to go around saying what they look forward to the most in the fall.</p> <p>Each Board Director and guest responded.</p>
6:35 pm	<p>Welcome reading of our land acknowledgement: The Board Chair called the meeting to order, welcomed Directors, and guests. The Board Vice Chair read the land acknowledgement to start the meeting.</p>
6:40pm	<p>Guest Owner Reserved Comment Time:</p> <p>The guest thanked the directors for allowing him to join another meeting, and is looking forward to being considered to be on the board.</p>
6:45 pm	<p>Congratulations to Amy</p> <p>The Board Chair congratulated the General Manager for being nominated for the 2025 Inspire Awards. This is an award given to women in business. Many congratulations given to Amy for this nomination.</p>

<p>6:49 pm</p>	<p>CONSENSUS ITEMS:</p> <ol style="list-style-type: none"> 1. <u>August Minutes</u> 2. <u>August Executive Session Minutes</u> 3. <u>September Agenda</u> <p>The Chair asked for approval of the August Minutes, August Executive Session Minutes and the September Agenda. The Chair asked for any questions or concerns. The Board approved all consensus items with no concerns.</p>
<p>7:00 pm</p>	<p>General Manager Reports</p> <p><u>GM Update:</u></p> <p>GM provided a store update that included August financials, project updates, handbook review, store audit and August outreach. GM provides additional updates on her peer audit with another co-op out of state.</p> <p><u>Board Financial Dashboard:</u></p> <p>GM provided an update on July finances that included sales, margin, labor and liquidity.</p> <p><u>Ownership and Abandoned Equity Report:</u></p> <p>GM reported on August ownership and abandoned equity report.</p>
<p>7:17 pm</p>	<p>General Manager Report Consensus Item:</p> <p><u>L4- Member-Owner Rights & Responsibilities</u></p> <p>GM provides an overview of L4, and is asserting full compliance with this policy.</p> <p>The Board Chair asked for any questions or concerns on the GM's L4 report. The Board unanimously approved with no concerns.</p>

<p>7:30 pm</p>	<p>Board Term-Self Review</p> <p>The Board Chair asked all directors if they looked at their start and completion date, and asked for anything that was incorrect.</p> <p>The Board unanimously approved with no concerns or corrections.</p>
<p>7:35 pm</p>	<p>Patronage dividend and Preferred Shares decision marking- BMPS from CCMA-Board Secretary</p> <p>The Board Secretary provided high level details of the CCMA conference that was attended earlier this year regarding patronage dividends and preferred share dividends and the various ways that other NCGA cooperatives make these decisions.</p>
<p>7:45pm</p>	<p>Committee Reports.</p> <p>Friends and Fundraising Committee/Annual Meeting Committee Report: The joint committee reported continued progress for the 50th anniversary and annual meeting in November, and shared recap comments about the 50th anniversary party.</p> <p>Board Ops Committee: The committee shared highlights from their standing meeting, last month's minute review, and the upcoming "Know Your Rights" meeting.</p> <p>Finance Committee: The committee shared highlights from their standing meeting, L1 review, board budget that just closed, and the upcoming budget.</p> <p>IDEA Committee: Committee shared highlights from the "Know Your Rights" event.</p> <p>Board Election Committee: Committee shared updates on prospective candidates, outreach opportunities to meet The Board, and next steps before the election.</p>
<p>8:00 pm</p>	<p>Adjourn</p>